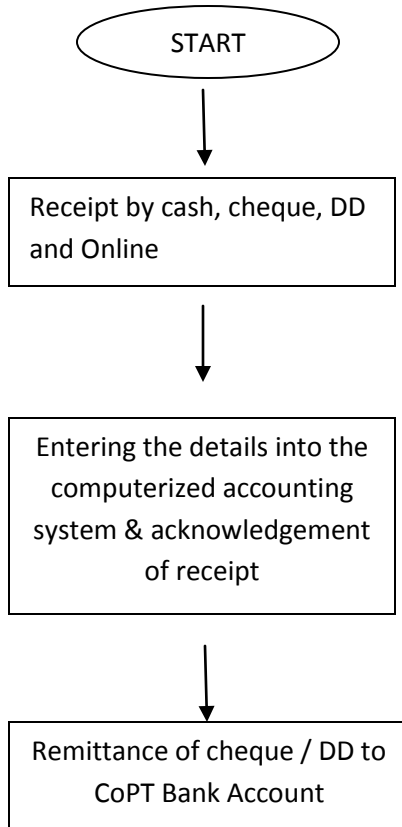


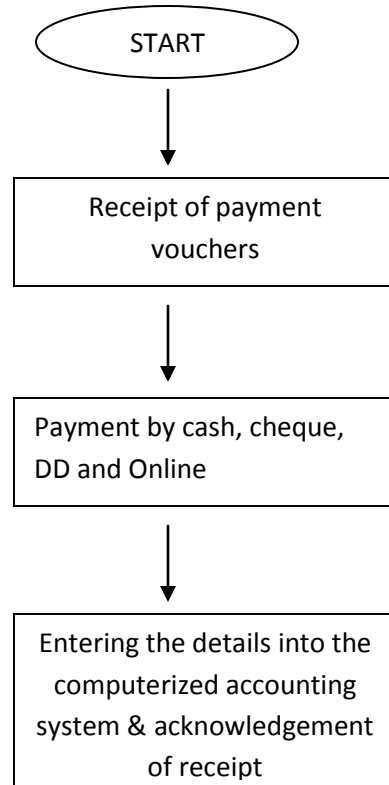
Cash Section Process

Responsibility – Cash Section, Chief Cashier, AO Gr-I, Sr.AO (Admn)

Receipt



Payment

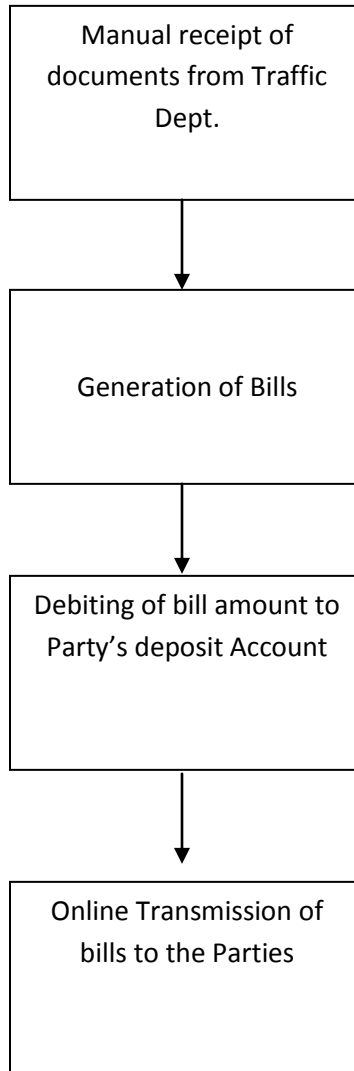


Cargo Billing & Collection Process

Ground rent for containers, storage for cargo, stuffing, de-stuffing)

Responsibility – WR Section

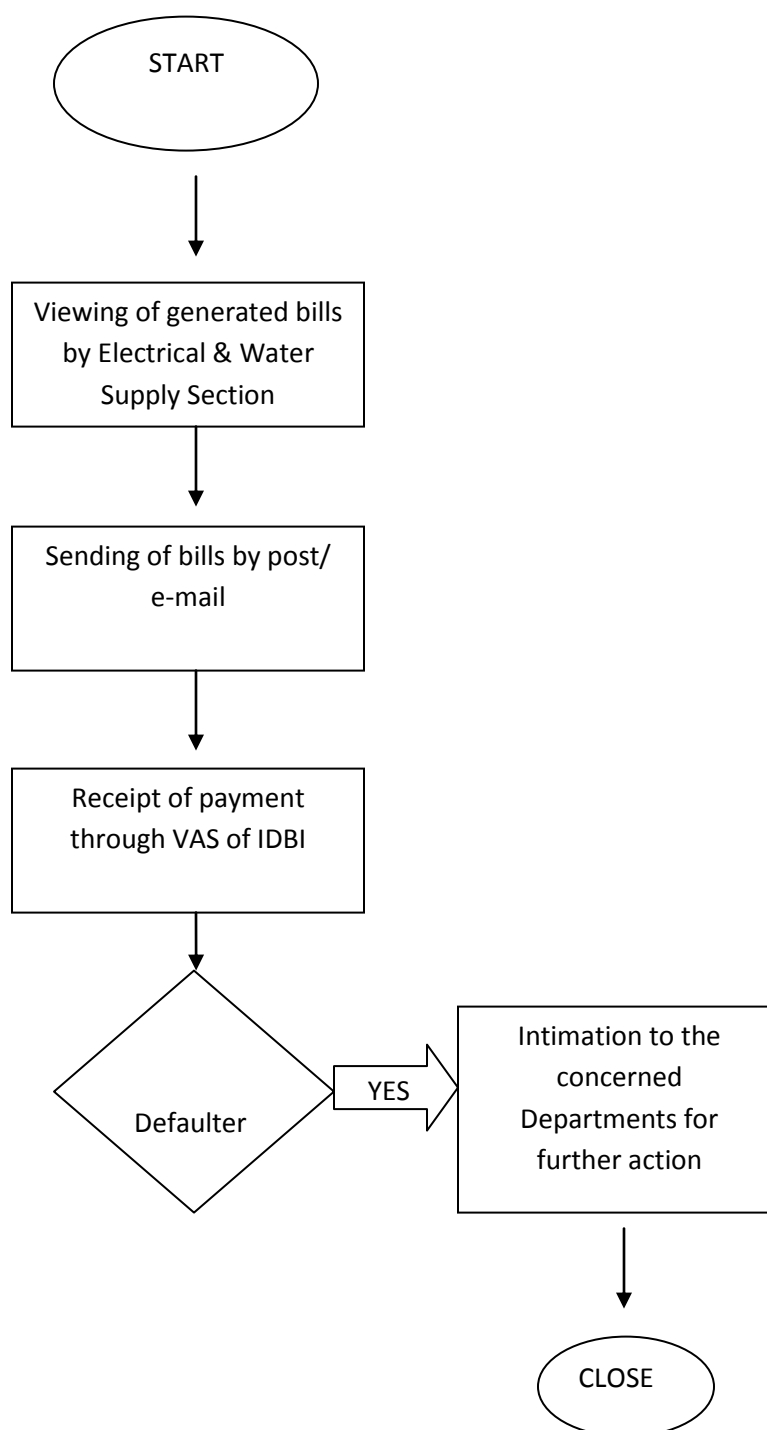
Dy.CA, Sr.Dy.CA II,Sr.AO (F&R)



Industry Service Utility

Billing & Collection Process for water & electricity charges

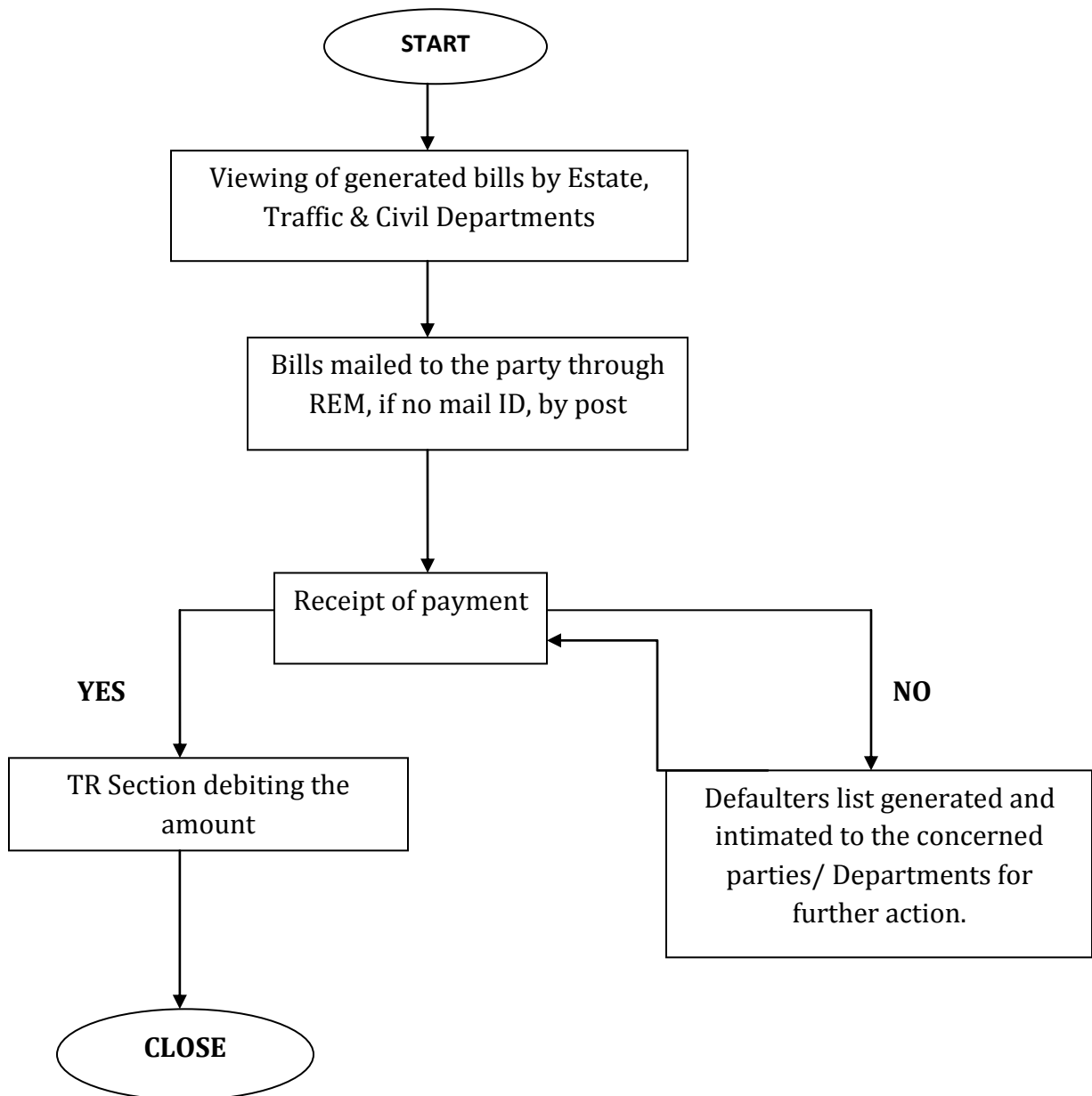
Responsibility – ER Section,Dy.CA,Sr.Dy.CA II,Sr.AO (F&R)

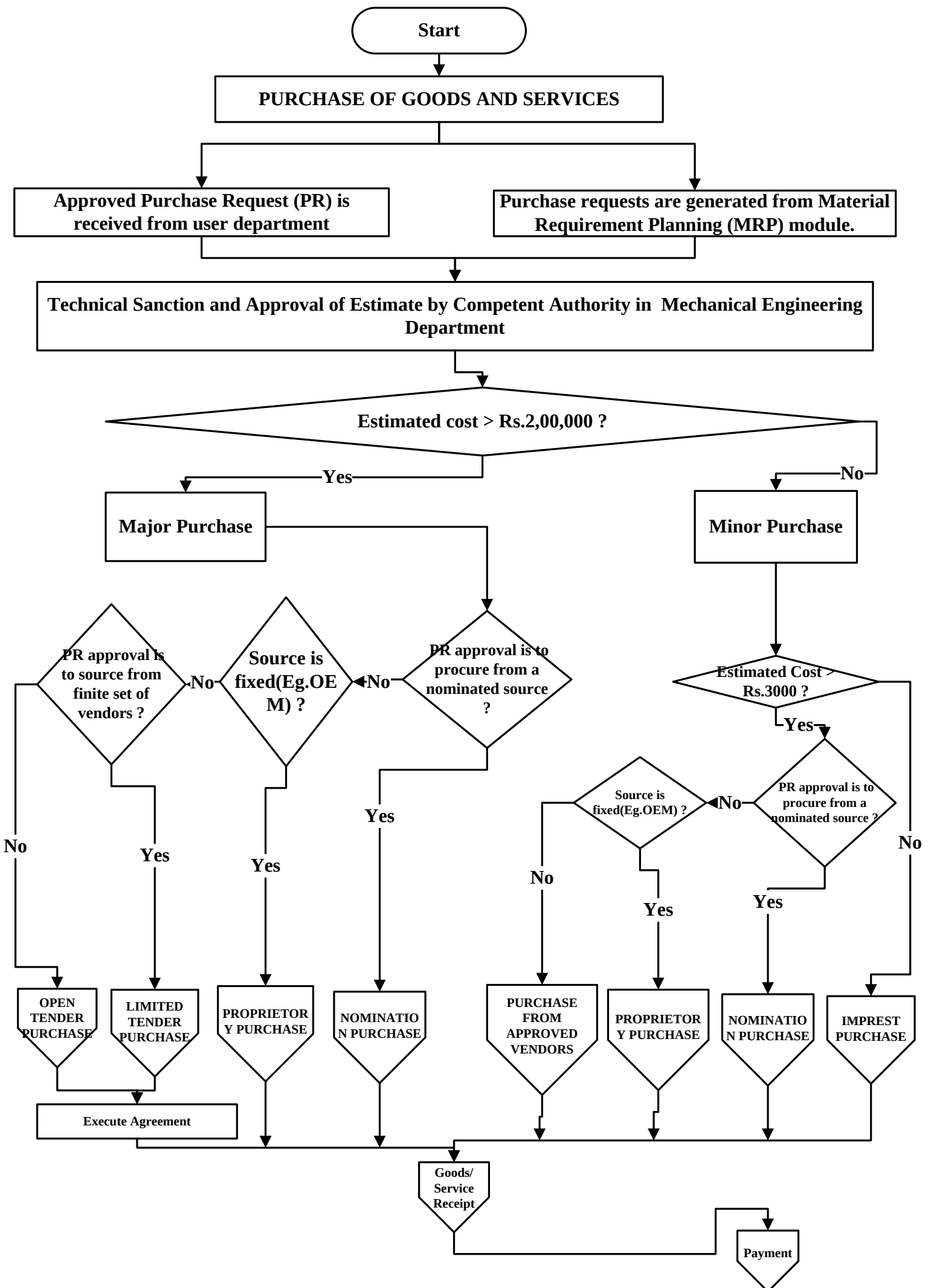


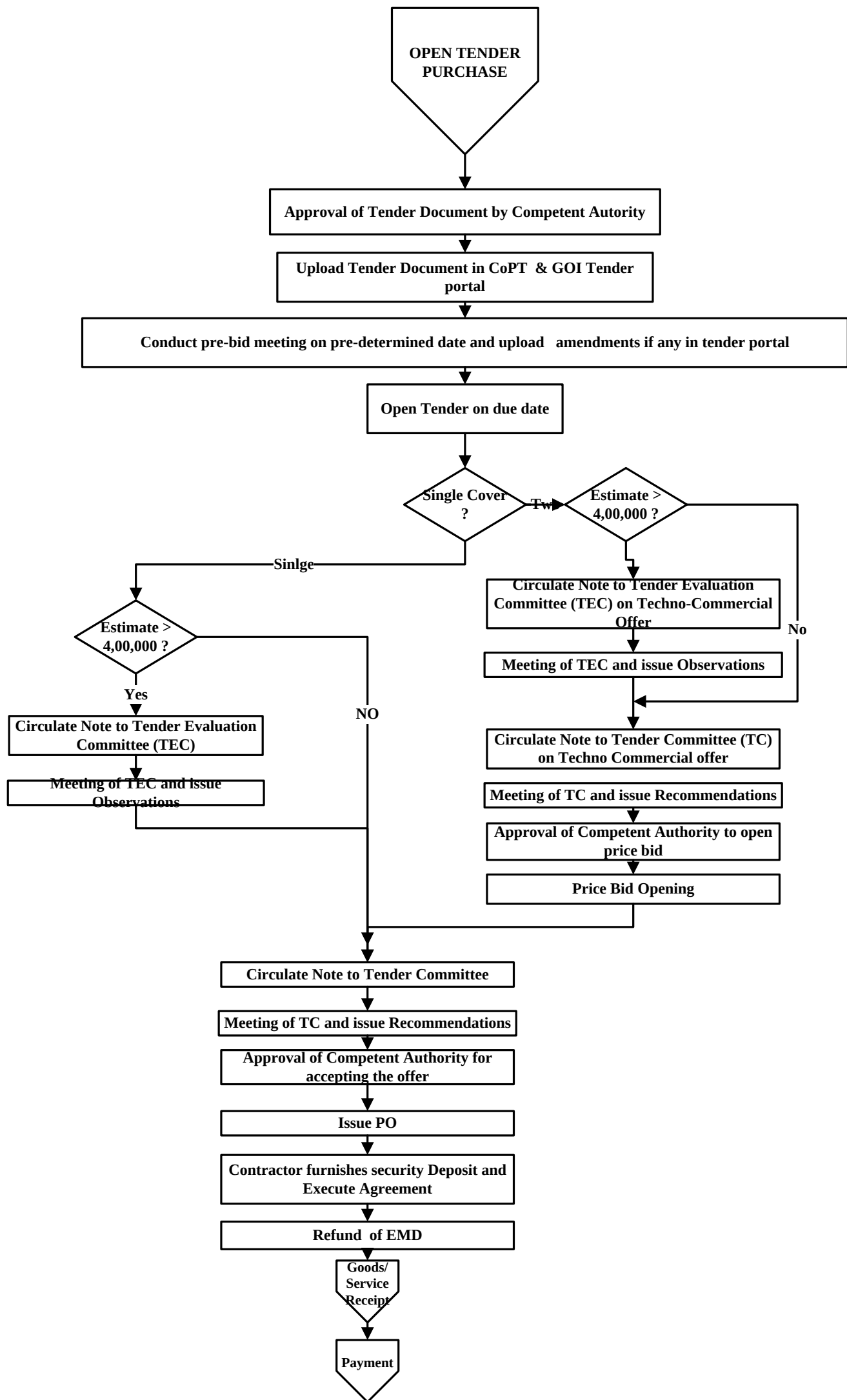
REAL ESTATE MANAGEMENT

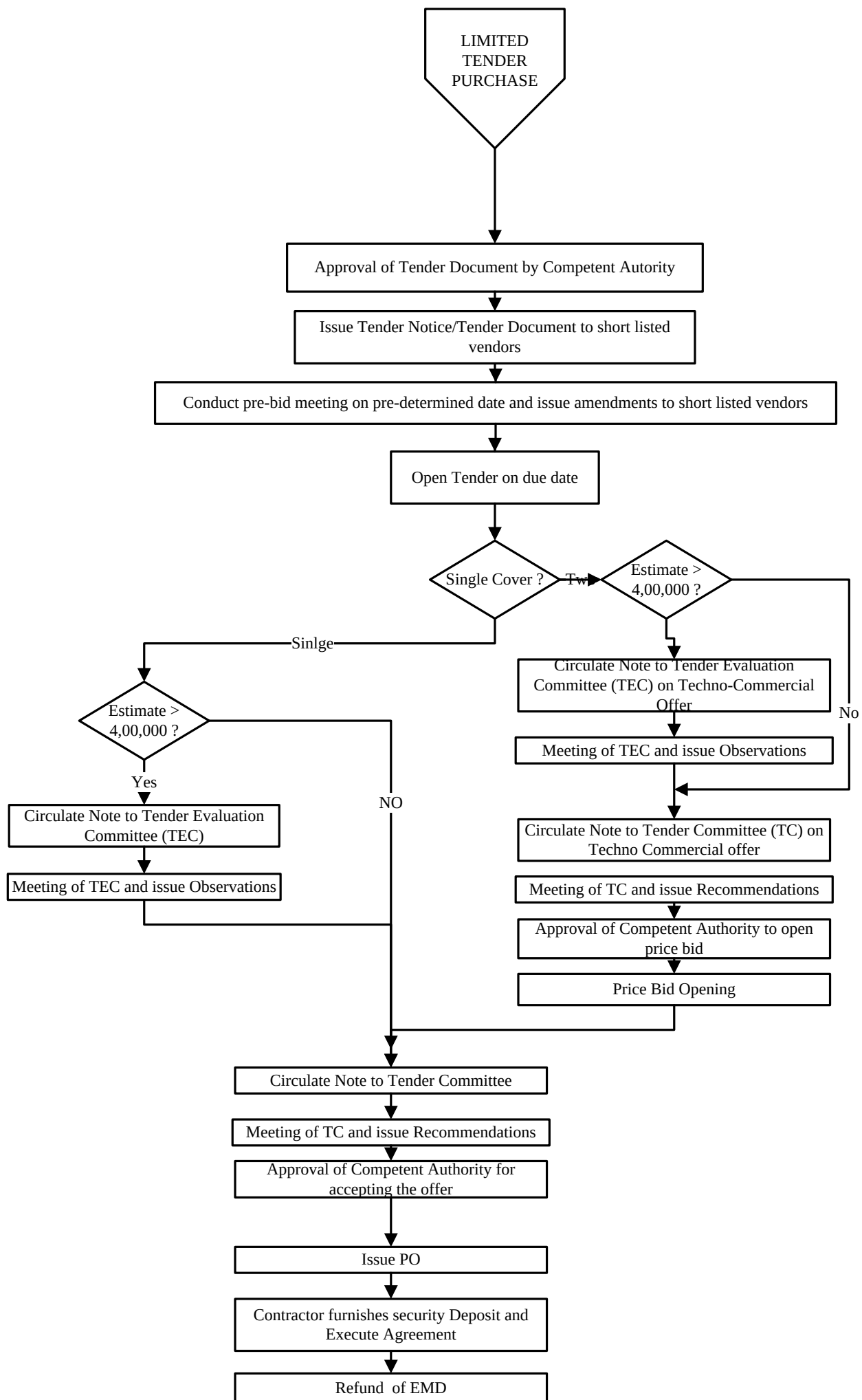
Billing & Collection Process for license fee, lease rent, sublease levy, way leave charges

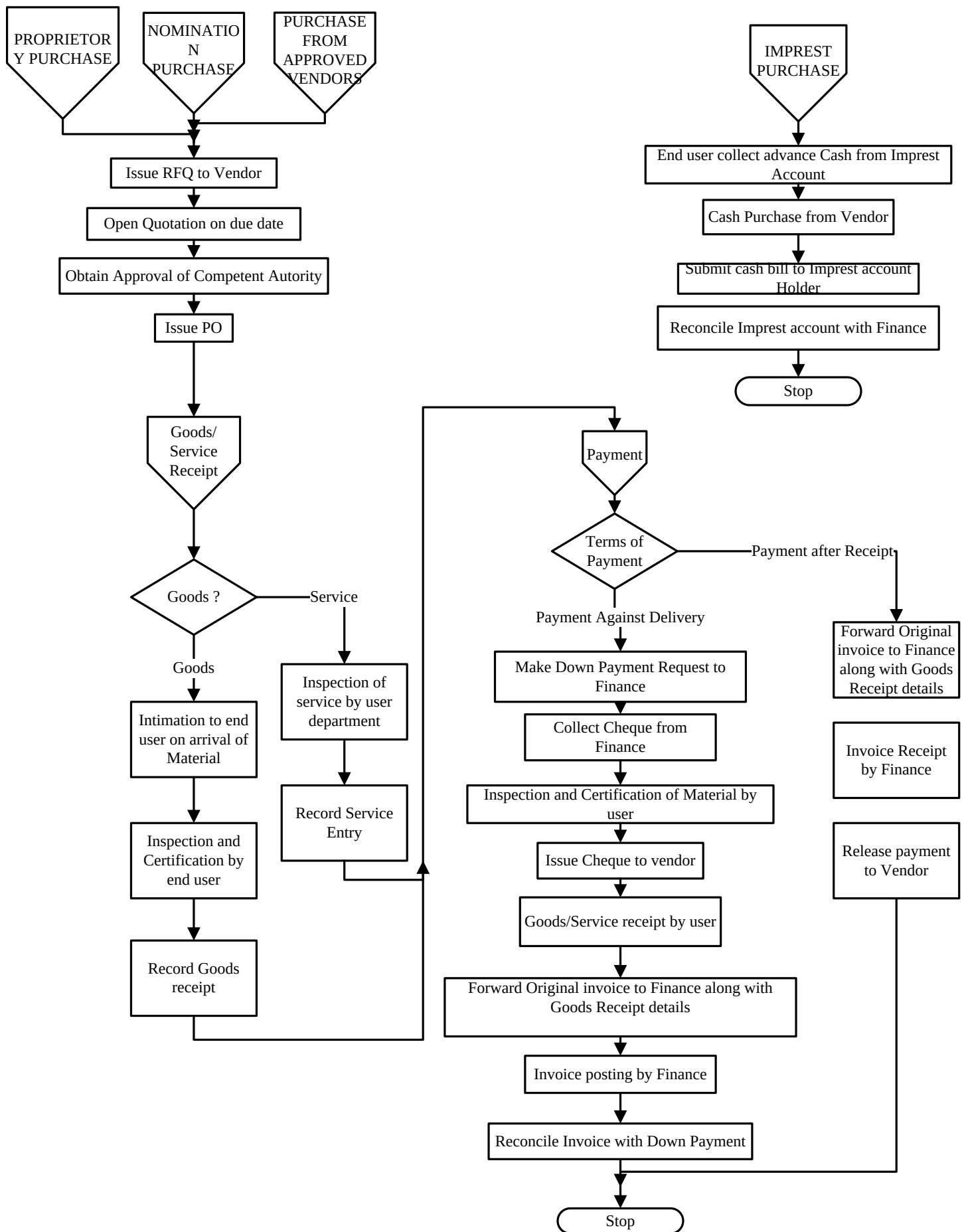
Responsibility: - ER Section, Dy.CA, Sr.DY.CA II, Sr.AC (F&R)

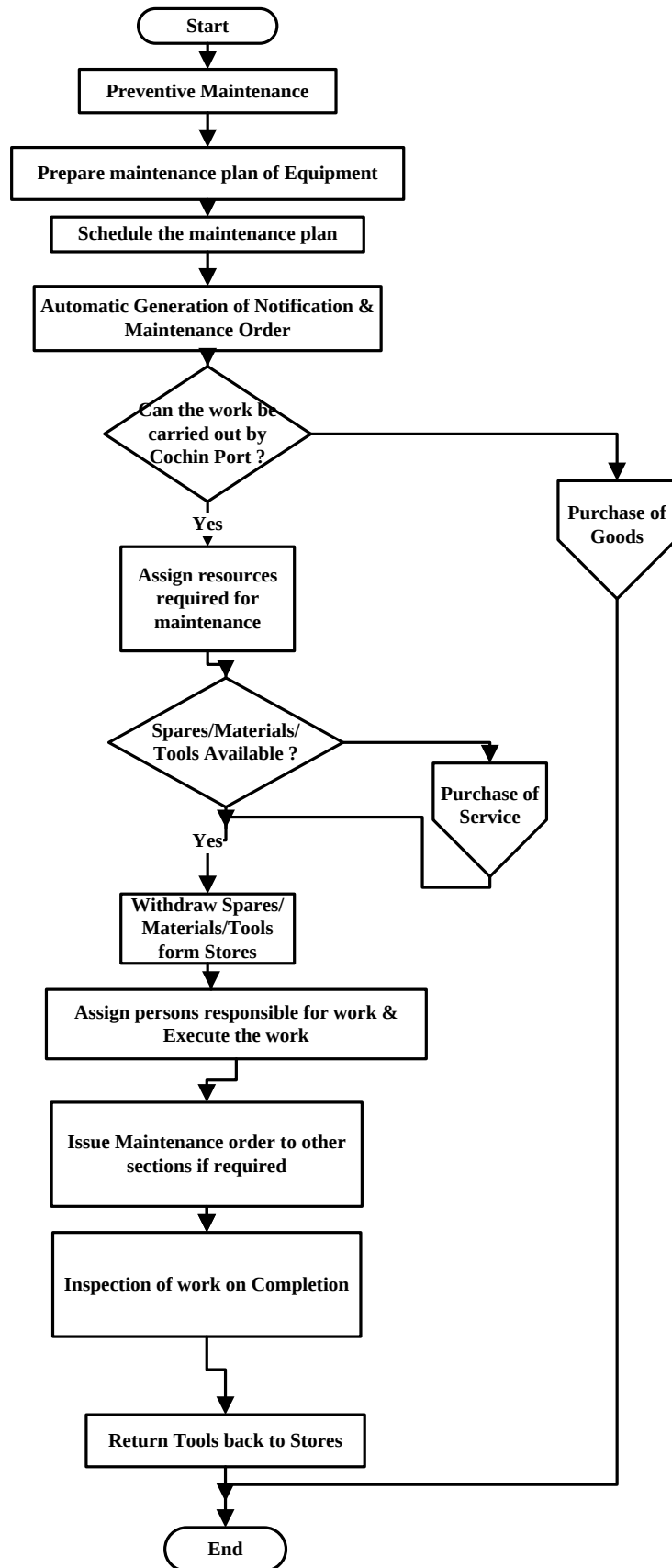








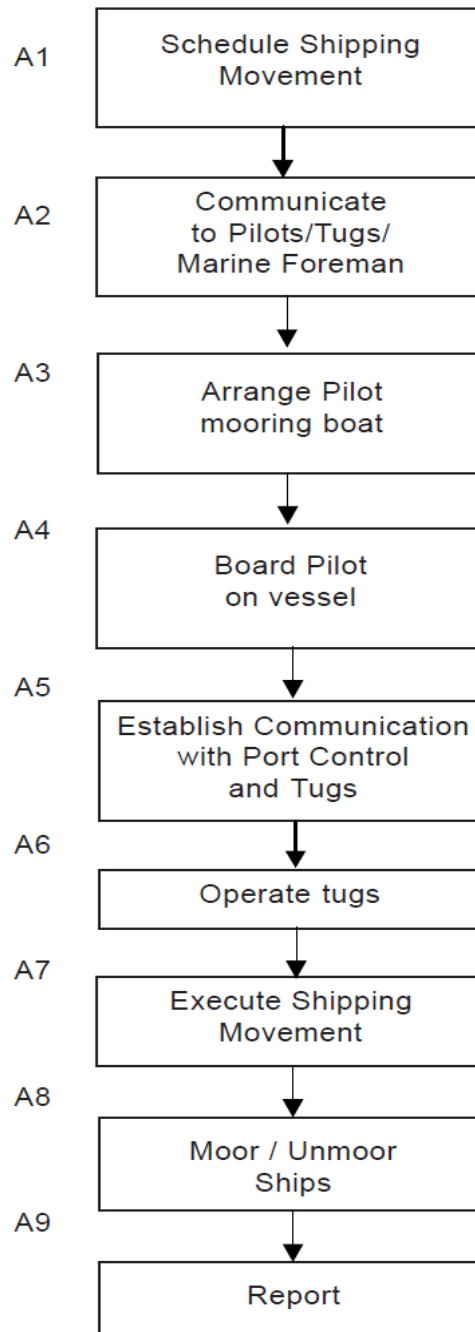




The key process of the MARINE DEPARTMENT are following.

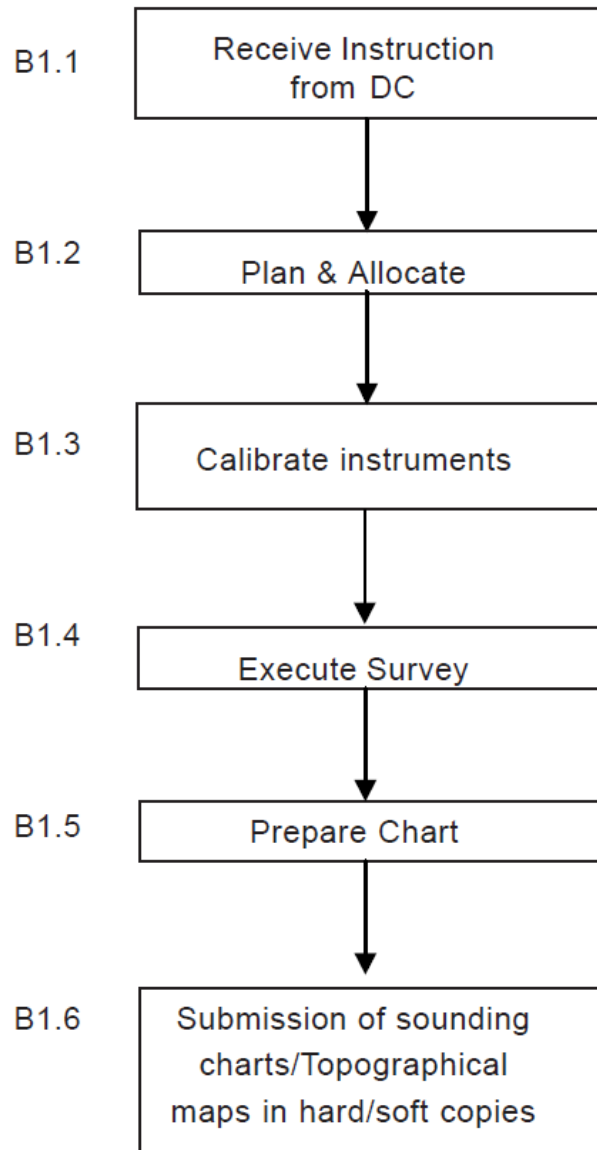
- Shipping Movement.
- Hydrographic Survey
- Possisioning of Buoys
- Dredging Activity
- Port Control Based Communication
- Fire & Emergency
- Pollution Responce
- Oil Cargo Operations

SHIPPING MOVEMENT.



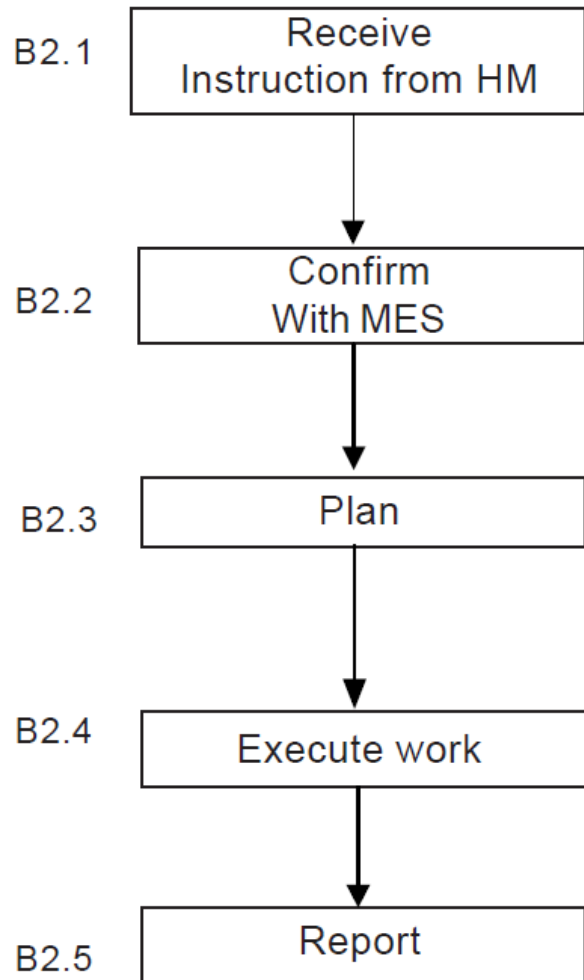
HYDROGRAPHIC SURVEY

Bathymetric & Topographic Survey

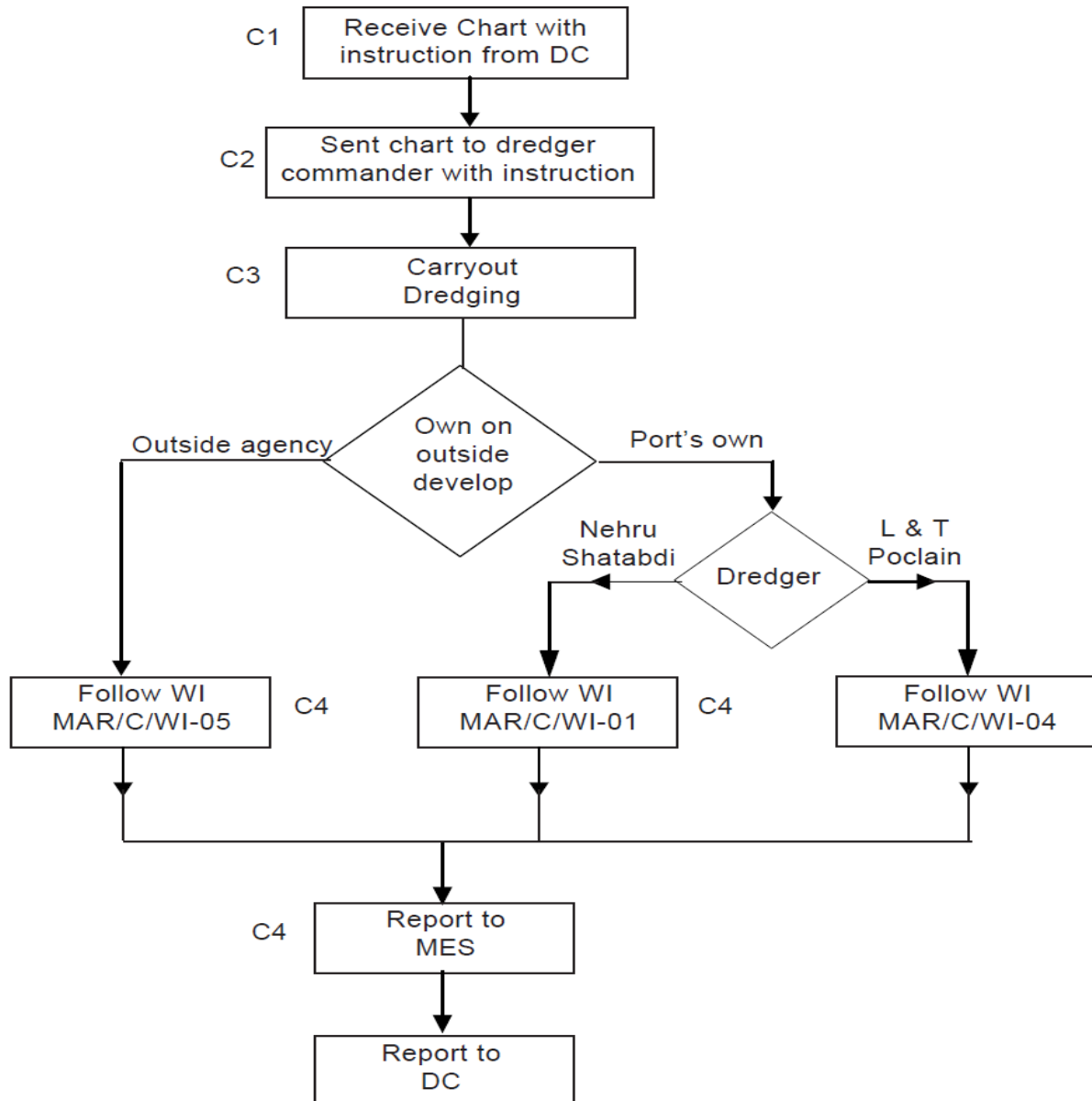


POSSISIONING OF BOYES

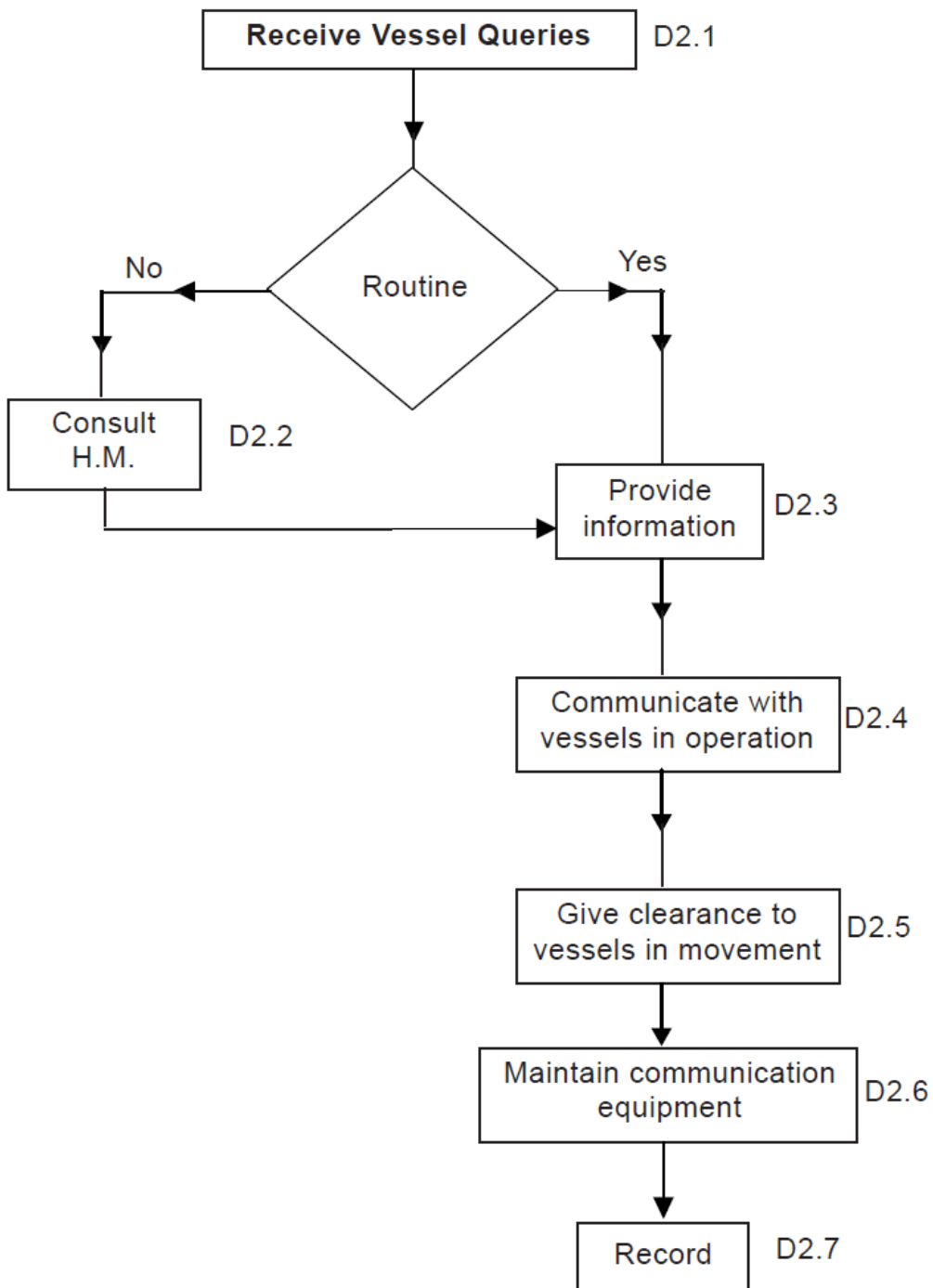
Aligment of Channel Positioning of Bouys



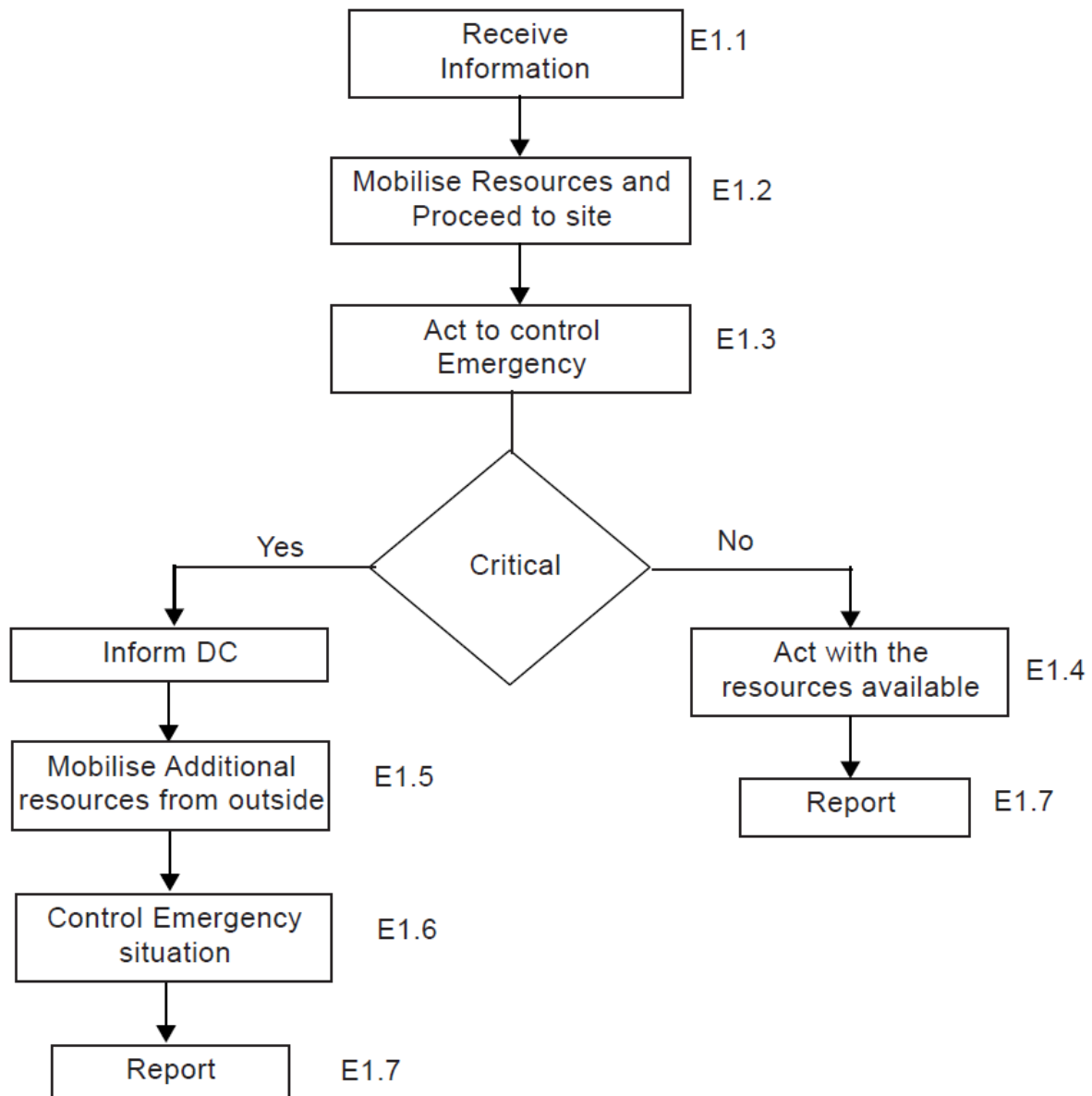
DREDGING ACTIVITY



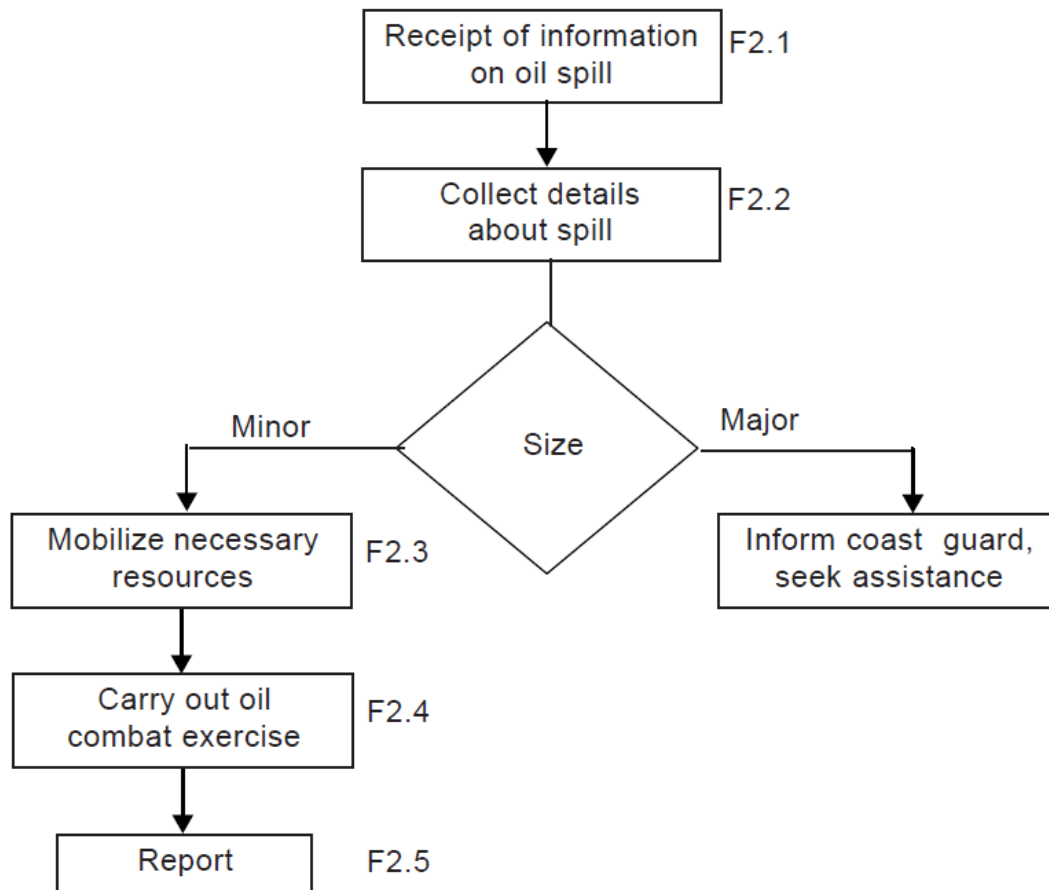
PORT CONTROL BASED COMMUCATION



FIRE & EMERGENCY

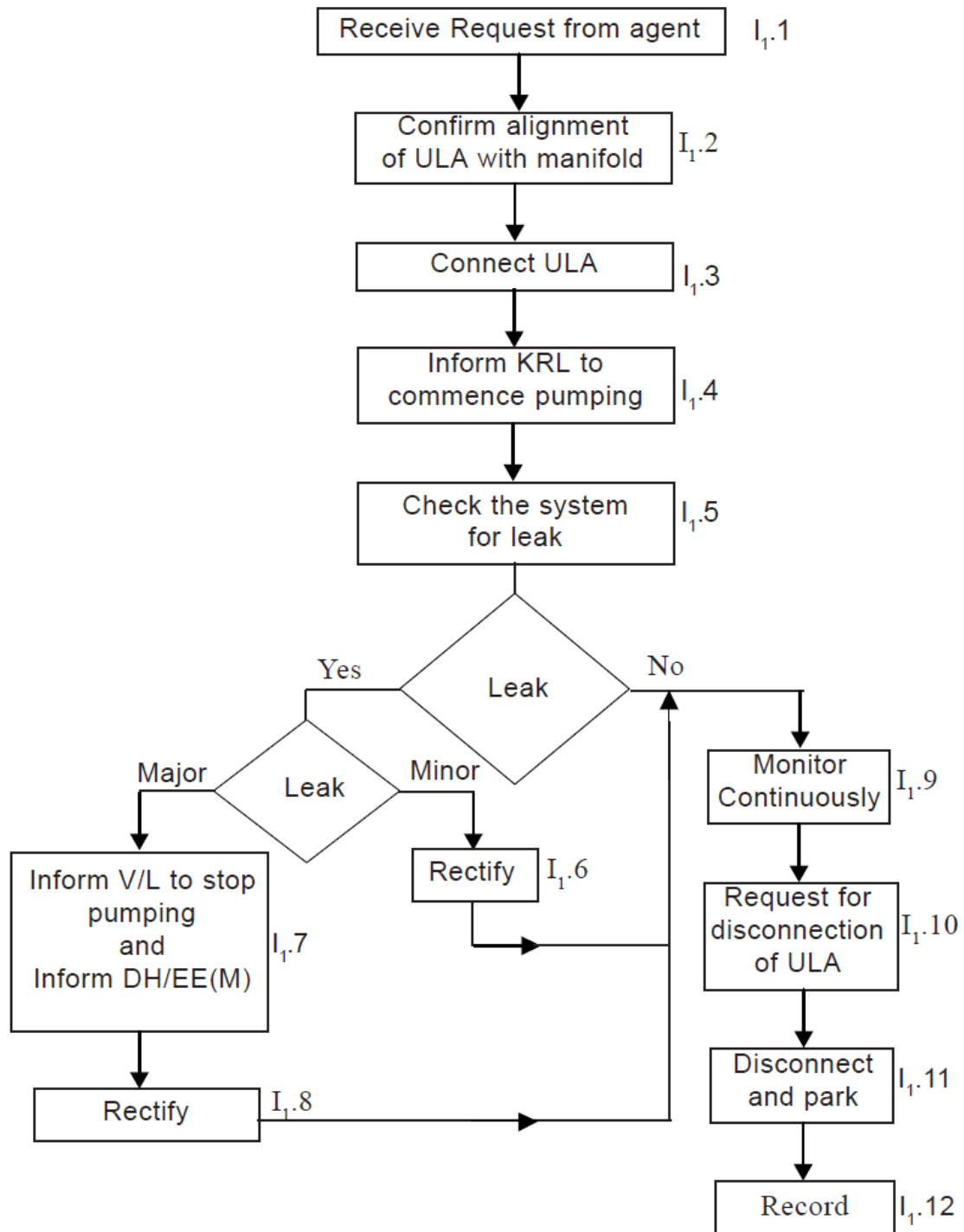


POLLUTION RESPONSE



OIL CRAGO OPERATIONS

Connection/ Disconnection of ULA



Manual of Procedures – Civil Engineering Department

